

Missouri Revised Statutes

Chapter 219 Youth Services Section 219.011

August 28, 2000

Definitions.

219.011. 1. As used in sections 219.011 to 219.086, unless the context clearly indicates otherwise, the following terms mean:

- (1) "Aftercare supervision", treatment and control of children in the community under the jurisdiction of the division;
- (2) "Board", the state advisory board of youth services;
- (3) "Child", a person under eighteen years of age;
- (4) "Commit", to transfer legal and physical custody;
- (5) "Community based treatment", a treatment program which is locally or regionally based;
- (6) "Department", the department of social services;
- (7) "Director", the director of the division of youth services;
- (8) "Division", the division of youth services.

2. When consistent with the intent of sections 219.011 to 219.086, the singular includes the plural, the plural the singular and the masculine the feminine.

(L. 1975 S.B. 170 § 1, A.L. 1989 H.B. 502, et al.)



Missouri General Assembly

Missouri Revised Statutes

Chapter 219 Youth Services Section 219.016

August 28, 2000

Responsibilities of division of youth services--rules, procedure.

219.016. 1. The division is responsible within the terms of sections 219.011 to 219.086, for the prevention and control of juvenile delinquency and the rehabilitation of children.

2. The division shall be responsible for the development and administration of an effective statewide comprehensive program of youth services. This shall include, but not be limited to:

- (1) Providing for the reception, classification, care, activities, education and rehabilitation of all children committed to the division;
- (2) Administering the interstate compact on juveniles;
- (3) Collecting statistics and information relating to the nature, extent, and causes of, and conditions contributing to the delinquency of children;
- (4) Evaluating existence and effectiveness of delinquency prevention and rehabilitation programs;
- (5) Preparing a master plan for the development of a statewide comprehensive system of delinquency prevention, control and rehabilitation services;
- (6) Providing from funds specifically appropriated by the legislature for this purpose, financial subsidies to local units of government for the development of community-based treatment services;
- (7) Developing written instructional, informational, and standard setting materials relating to state and local delinquency prevention, control and rehabilitation programs, as herein provided;
- (8) Cooperating with and assisting within the scope of sections 219.011 to 219.086, other public and voluntary agencies and organizations in the development and coordination of such programs; and
- (9) Upon request:
 - (a) Assist local units of government in the development of community- based treatment services; and
 - (b) Provide technical assistance and consultation to law enforcement officials, juvenile courts, and other community child care agencies.

3. The division shall be responsible for carrying out all functions, duties, and responsibilities pertaining to the prevention of juvenile delinquency as may be assigned to it by the director, including, but not limited

to:

- (1) Comprehensive planning and provision of technical assistance for statewide and local programs for the diversion of children from the juvenile justice system, to the extent that diversion can be safely accomplished with due regard to the safety of the community and the well-being of the children involved;
- (2) Developing programs for the training and development of professional, paraprofessional, and volunteer personnel in this field;
- (3) Cooperating with and assisting other agencies serving children and youth; and
- (4) Promoting the strengthening and expansion of those programs which have been shown to be effective in reducing juvenile crime.

4. The division shall cause to be made and maintained full and complete written records of all studies and examinations and of the conclusions and recommendations based thereon; of all major decisions and orders concerning the disposition and treatment of every child with respect to whom the division provides, or arranges to have provided, care, treatment, and supervision pursuant to sections 219.011 to 219.086; and to maintain records of all business transactions necessary for proper conduct and maintenance of the division.

5. The division is authorized to enter into arrangements with the federal government for the receipt of federal funds to carry out the purposes of sections 219.011 to 219.086 and, for the achievement of that objective, may enter into contracts and agreements with and submit such plans and reports to the federal government as may be required and which are not contrary to the provisions of this or any other act.

6. The division, pursuant to regulations promulgated by it, shall establish comprehensive training programs for persons employed by it or to be employed by it in carrying out the provisions of sections 219.011 to 219.086 and for persons employed or to be employed by agencies and organizations, both public and private, engaged in activities relating to the prevention of delinquency and the provision of care and treatment to delinquent children.

7. The division may provide the costs of stipends and tuition, allowances for travel and subsistence expenses and, with respect to employees of the division granted leave to undertake approved training, continuation of the salaries and other benefits of such employees.

8. The division may, at the request of the circuit court, provide or supplement juvenile court services for children in that circuit, the extent of the services to be specified by written agreement between the division and the court. Children who receive such services shall remain under the supervision of the juvenile court and shall not be committed to the division without full and proper hearing as provided under subsection 1 of section 211.171, RSMo.

9. Upon the request of the division, with the written consent of the director of the department, the office of administration shall draw a warrant payable to the business manager of the division or any of its facilities, in an amount to be specified by the director of the department, not to exceed, however, the sum of four thousand dollars for each such facility. The sum shall be administered by the business manager as a revolving fund to be used in the payment of incidental expenses of the facility for which he has been appointed. All expenditures shall be made in accordance with rules and regulations established by the office of administration.

10. No rule or portion of a rule promulgated under the authority of this chapter shall become effective unless it has been promulgated pursuant to the provisions of section 536.024, RSMo.

(L. 1975 S.B. 170 §§ 2, 3, A.L. 1993 S.B. 52, A.L. 1995 S.B. 3)



Missouri General Assembly

Missouri Revised Statutes

Chapter 219 Youth Services Section 219.026

August 28, 2000

Release on aftercare supervision authorized--procedures authorized when child violates conditions of release--termination of supervision, when.

219.026. 1. Subject to the provisions of subsection 1 of section 219.021, the division is authorized to release on aftercare supervision children committed to its control; to impose conditions upon which aftercare supervision is granted; to revoke and terminate aftercare supervision; and to discharge from legal custody. With respect to any child who has been placed on aftercare supervision, if in the opinion of the child's aftercare supervisor or a designated employee of the division the child is in substantial violation of the terms and condition of his release, such employee may:

(1) Notify the child and his parents or guardian of a hearing to determine if there is reasonable grounds to believe the child has violated the conditions of his release; and may also

(2) Take the child immediately into custody and place him in an appropriate residential child caring facility or detention facility or other appropriate program until a prompt determination as to the child's future care and treatment is made by the director, if the employee has reason to believe that permitting the child to remain in his own home would be dangerous to him or to the community or that the child is about to flee the jurisdiction of the court.

2. The hearing referred to in subdivision (1) of subsection 1 of this section shall be heard by an employee designated by the director, but not the employee requesting the hearing, and shall afford the child and his parents or guardian and their legal counsel, if any, full opportunity to be heard and to present any information as may be deemed relevant and shall be held as near as practicable to the child's county or residence.

3. The child or his parents or guardian may request a rehearing before the director as provided in section 219.051.

4. When called upon by any designated employee of the division, all peace officers shall assist in taking a child into custody pursuant to the provisions of this section.

5. All law enforcement agencies shall detain, upon request, children alleged by the division to have violated the conditions of aftercare supervision pending return of the child to the division. Detention of the child shall be in an appropriate facility and until a hearing is held, but in no event, longer than ten days.

6. The division shall terminate the supervision of any child placed on aftercare supervision upon determining the child is no longer in need of supervision or upon his eighteenth birthday. The division

shall immediately notify in writing the child, his parents or guardian and the committing court of the termination of its supervision over the child.

(L. 1975 S.B. 170 § 5, A.L. 1987 S.B. 244)



Missouri General Assembly

Missouri Revised Statutes

Chapter 219 Youth Services Section 219.031

August 28, 2000

Director of division, how appointed, compensation and expenses.

- 219.031. 1. The division shall be administered by a director who shall be appointed by the director of the department.
2. The director shall be a resident of the state of Missouri while serving as director. The director shall have broad experience and demonstrated expertise in the development, operation, and administration of programs for children and shall be selected for his recognized ability, character and integrity.
3. Before entering upon his duties, the director shall take an oath or* affirmation to support the Constitution of the United States and of the state of Missouri and to faithfully perform the duties of his office; and shall enter into good and sufficient corporate surety bond, conditioned upon the faithful performance of his duties, said bond to be approved by the attorney general as to form, and by the governor as to sufficiency; the premium on the bond to be paid by the state.
4. The director shall devote full time to his official duties.
5. The director shall receive as his total compensation an annual salary in an amount to be determined by the department director and shall be entitled to reimbursement for actual and necessary expenses incurred in the performance of his official duties.

(L. 1975 S.B. 170 § 6)

*Word "of" appears in original rolls.



Missouri General Assembly


Missouri Revised Statutes

Chapter 219 Youth Services Section 219.036


August 28, 2000

Employment of division personnel--merit system--annual report--master plan--written policy required--director of division to be agent of state to deal with federal government.

- 219.036. 1. The director, subject to the supervision of the department director, shall employ all employees, as provided in chapter 36, RSMo, and is authorized to employ in any appropriate capacity any person qualified under the provisions of sections 219.011 to 219.086 even though such person has previously been convicted of a crime.
2. The director shall set forth the duties and responsibilities of all employees of the division.
3. The director shall prepare and update a master plan covering a period of not less than five years outlining the structural, legislative, and program and facility changes necessary for improvement of services to children committed to it.
4. The director shall also prepare an annual report which shall consist of a description of progress made toward the achievement of objectives contained in the master plan; a statistical analysis of juvenile delinquency in Missouri, including, but not limited to, the number and rates of juvenile arrests, juvenile detentions, juvenile court referrals and court dispositions for the entire state and within the jurisdiction of each circuit.
5. The master plan and each subsequent annual report shall be transmitted to the governor, the legislature, the director of the department, the juvenile courts, and upon request, to other interested persons and agencies.
6. All officers and employees of the state and of every county and city shall furnish to the director, on an annual basis, such statistics and other information within their knowledge and control as the director deems necessary or proper to be collected pursuant to the provisions of sections 219.011 to 219.086.
7. The director shall establish written policy and procedures for the administration of the division and shall promulgate necessary rules and regulations pursuant to section 219.016 and chapter 536, RSMo, which, together with any amendments thereto, shall be kept on file at the principal office of the division, shall constitute a public record and be subject to the inspection by any person at all reasonable times.
8. The director is hereby authorized to enter into contract with any qualified individual, agency, or institution for the purchase of services required to meet the needs of children committed to the division's charge, when it can be shown that the purchase of such services is more economical, effective or practical than for such services to be provided directly by the division. No contract shall be made under sections

Division of Youth Services			
Subject:	TREATMENT		DYS: 9.1
Issued:	09-22-00	Section: Comprehensive Assessment 	
Revised:			

- I. **POLICY:** The Division of Youth Services (DYS) shall insure that each youth committed (or recommitted) to the Division shall receive a comprehensive assessment which facilitates placement and initiates the development of an Individual Treatment Plan (ITP).
- II. **DEFINITIONS:**
 - A. **Comprehensive Assessment:** A process of gathering information for the purpose of identifying a youth's needs.
 - B. **Risk Assessment:** A diagnostic tool utilized by the Service Coordinator in ascertaining appropriate levels of placement of youth.
 - C. **Seriousness Scale:** A diagnostic tool used to score committing offense, prior adjudications, and adjustment in prior residential placement to determine an overall level of seriousness score.
 - D. **Placement Grid:** The device located on the Seriousness Scale form that combines seriousness and risk score into a recommended level of placement.
 - E. **Assessment Summary:** A diagnostic guide used to evaluate the youth's needs in formulating the youth's ITP.
 - F. **Individual Treatment Plan:** A written narrative that includes a combination of therapeutic strategies and/or interventions designed to positively impact, change or modify the functioning of the youth and/or family.
 - G. **Status Offender:** A youth under 17 years of age who commits offenses, that because of his or her age, brings them before the jurisdiction of the court.
 - H. **Placement Exception:** A form utilized when the level of care differs from

Division of Youth Services			
Subject:	TREATMENT	DYS:	9.1
Issued:	09-22-00	Section: Comprehensive Assessment 	
Revised:			

the level of care indicated on the placement grid.

- I. **Awaiting Placement:** A status that exists between the time of the assessment of the youth by the Service Coordinator and the youth's placement into either a DYS residential care program or a contractual residential care program.
- J. **Non-Residential Programs:** Services provided to youth in a community setting (e.g. day treatment, tracking).
- K. **Residential Programs:** Placements provided to youth who are unable to function satisfactorily in a community setting. Residential settings are categorized as minimum, moderate, and secure programs.
- L. **Minimum Secure Program:** A facility that is located within a community. It has a low level of physical plant security with a minimum staffing pattern of six youth specialists per group. These facilities are:

Girardot Center for Youth and Families
 Datema House
 Northeast Community Treatment Center
 Cornerstone
 Langsford House

- M. **Moderate Secure Program:** A facility that is generally located outside of a major metro area. It has a moderate amount of physical plant security with a minimum staffing pattern of seven youth specialists per group. These facilities are:

W. E. Sears Youth Center
 Sierra/Osage Treatment Center
 Lewis and Clark Hall
 Spanish Lake

Twin Rivers
Fort Bellefontaine
Bissell Hall
Babler Lodge
Wilson Creek
Community Learning Center
Delmina Woods
Watkins Mill Park Camp
Waverly Regional Youth Center
Camp Avery Park Camp
Green Gables Lodge
Rich Hill Youth Development Center
Gentry Residential Treatment Center
New Madrid Bend Youth Center

- N. **Secure Program:** A facility that has a high level of physical plant security and a minimum staffing pattern of 10 youth specialists per group. These facilities are:

Hogan Street Regional Youth Center
Northwest Regional Youth Center
Montgomery City Youth Center
Fulton Treatment Center
Riverbend Treatment Center
Mount Vernon Treatment Center
Hillsboro Treatment Center
St. Louis City

- O. **Contractual Programs:** Privately operated residential programs with which the DYS contracts for specific residential services.
- P. **Aftercare:** Services and supervision coordinated in the community by the DYS, based upon assessment at time of commitment.

III. PROCEDURES:

- A. Upon notification of commitment the Service Coordinator shall conduct, within five business days, a comprehensive assessment of the youth and their family. Collected information will be documented on the following DYS forms with distribution as specified on these forms:

1. Intake (DYS: F4-1)

2. Initial Health Screening (DYS: F4-3)
 3. Risk Assessment (DYS: F4-2)
 4. Seriousness Scale (DYS: F9-60)
 5. Assessment Summary (DYS: F9-63)
- B. A Placement Exception (DYS: F9-1) shall be completed when a youth is in need of placement in a program that falls on a grid cell outside of the prescribed placement cell. Those youth in need of placement outside of more than one grid cell requires prior approval by the Regional Administrator.
- C. Upon completion of the Risk Assessment, the Service Coordinator shall provide a copy to the assigned terminal entry staff for entry into the DYS data bank.
- D. Complete the Assessment Summary, following the instructions as outlined in DYS: F9-63.
- E. When a youth is committed from a region other than that of the parent or legal guardian's residence, the region where the parent or legal guardian resides shall be the region responsible for the case. The region of commitment shall complete as much of the comprehensive assessment as possible prior to transferring the case to the region where the parent or legal guardian resides for determination of placement.
- The Service Coordinator Supervisor in the committing region shall notify the appropriate supervisor in the receiving region. A student number shall be assigned from the committing region's numeric block; however, the suffix code shall be based on the region where the parent or legal guardian resided.
- F. Utilizing the comprehensive assessment, and with team or supervisor consultation, the Service Coordinator in the receiving region shall determine the most appropriate and least restrictive program (minimum, moderate, or secure level) for the youth.
- G. The Regional Administrator of the committing region must consult with the Division Director (or designee) prior to authorizing placement when the youth's committing offense is of a high profile nature.
- H. Status offenders shall not be placed in secure programs.
- I. The Service Coordinator shall insure that the forms listed below are

completed at the time of the comprehensive assessment:

1. Authorization for Release of Information (DYS: F4-19).
2. CS-IV-E/FFP-1 (DYS: F4-6).
3. IM-1 (DYS: F4-9).
4. Emergency Assistance Application (DYS: F4-8).
5. Request for Educational Records (DYS: F9-46).
6. Notice of Right to Petition (DYS: F6-3).
7. Third Party Resource, if applicable (DYS: F4-5).

J. DYS: F9-55 shall be completed, submitted to, and signed by the Service Coordinator Supervisor prior to placing a youth in the community on awaiting placement status. The following criteria shall be considered prior to placement of youth:

1. Youth's committing offense is not:
 - a. First Degree Murder
 - b. Second Degree Murder
 - c. First Degree Assault
 - d. Forcible Rape
 - e. Forcible Sodomy
 - f. First Degree Robbery
 - g. Distribution of Drugs
2. Sentiment of the court.
3. Youth's committing offense is high profile in nature.
4. Availability of adequate placement.
5. Availability of adequate supervision.

**MISSOURI DIVISION OF YOUTH SERVICES
ASSESSMENT SUMMARY**

YOUTH'S NAME _____ **D.O.B.** _____ **SC** _____

DYS# _____ **DOC** _____ **DATE of this Assessment** _____
Circle if assessed at: classification discharge

<u>Special Conditions</u>			<u>Commitment Type</u>			<u>Risk Score</u>		
High Profile	Yes	No	New	Yes	No	Seriousness Score	_____	
Victim's Rights	Yes	No	Recommitment	Yes	No	Prescribed LOC/LOS	_____	
Safe Schools	Yes	No	Determinate	Yes	No	Actual LOC/LOS	_____	
			Dual Jurisdiction	Yes	No			

NEEDS RATING

Ratings for each item are explained in the Individual Treatment Plan

A. Individual

1. Social/Emotional Stability	0	1	2	3	4	5	6	7	8	9
2. Peer Relationships	0	1	2	3	4	5	6	7	8	9
3. Child Abuse/Neglect	0	1	2	3	4	5	6	7	8	9
4. Sexual Adjustment	0	1	2	3	4	5	6	7	8	9

B. Family

5. Placement	0	1	2	3	4	5	6	7	8	9
6. Family Stability	0	1	2	3	4	5	6	7	8	9

C. Health/Medical

7. Health/Medical	0	1	2	3	4	5	6	7	8	9
8. Substance Abuse	0	1	2	3	4	5	6	7	8	9
9. Mental Health	0	1	2	3	4	5	6	7	8	9

D. Education

10. School Attendance	0	1	2	3	4	5	6	7	8	9
11. Special Education Needs	0	1	2	3	4	5	6	7	8	9
12. School Behavior	0	1	2	3	4	5	6	7	8	9
13. Academic Performance	0	1	2	3	4	5	6	7	8	9

E. Vocation

14. Vocational/Technical Skills	0	1	2	3	4	5	6	7	8	9
15. Employment	0	1	2	3	4	5	6	7	8	9

F. Community

16. Community Reaction	0	1	2	3	4	5	6	7	8	9
17. Community Resources	0	1	2	3	4	5	6	7	8	9

MISSOURI DIVISION OF YOUTH SERVICES

NEEDS ASSESSMENT

DEFINITIONS OF NEEDS FACTORS

Individual

1. **Social/Emotional Stability** Choose the following description that best characterizes the youth. All components of the description need not be present.

- 0 Age appropriate responses, appears well adjusted = Adequate social, coping and problem-solving skills. Behavior problems at home, school, and community fall within normative adolescent range. Has the ability to form and maintain functional interpersonal relationships. Age appropriate emotional responses. Holds some internalized, pro-social values.
- 5 Periodic and sporadic responses which limit adequate functioning = Moderate deficits in social, coping, and/or problem-solving skills. Behavior problems resulting in extraordinary disruption at home, school and/or in the community. Has difficulty forming and maintaining functional interpersonal relationships. Emotional responses reactively exaggerated and periodically affect functioning. Internalized pro-social values unformed or fragile and vulnerable to external pressure. Has developed a pattern of negative behaviors resistant to change.
- 9 Excessive responses which prohibit or severely limit adequate functioning = Severe deficits in social, coping and/or problem-solving skills, or skills used for manipulation. Extreme behavior problems at home, school, and/or in the community. Severe difficulty in forming or maintaining functional interpersonal relationships, or relationships are exploitive. Emotional responses are extreme. General absence of internalized values, or has internalized anti-social values. Chronic pattern of serious behaviors, unsatisfactory responses to intervention.

2. **Peer relationships** Choose the following description that best characterizes the youth. All components of the description need not be present.

- 0 Age appropriate peer relationships = Members of youth's primary peer group are involved in typical adolescent behaviors, with no police/court referrals, no gang related behavior or substance abuse problems evident. Peers are age-appropriate and youth is involved in both formal and informal constructive social activities with friends that reflect pro-social interests.
- 5 Some negative peer influence = Youth is involved in limited constructive social activities. Friends may be either several years older or younger than the youth. Some members of the peer group may be involved in police/court referrals. Youth's peer group may be involved in using illegal substances. Members of peer group may experience behavioral problems and/or be involved in anti-social behavior.
- 9 Primarily negative peer influence = Members of the youth's primary peer group are involved in delinquent and/or illegal activities. Many of the youth's peer group have police/court referrals or may be gang affiliated. Peers may not be age appropriate. **OR** Youth cannot/will not form peer relationships. Youth has difficulty in personal relationships with peers. Youth may have a psychological or behavior disorder which hinders forming beneficial relationships or youth may be socially or physically isolated from others due to cultural, geographical, or family/parental boundaries. Associates are often exploitive in relationships with the youth, or the youth exploits others who are more vulnerable.

3. **Child Abuse/Neglect** Choose the following description that best characterizes the youth.

- 0 No = Youth has not been a victim of a substantiated (as determined by DFS) child abuse/neglect.
- 5 Unknown = There is no official documentation of abuse/neglect but there are reports of suspected abuse/neglect, or there is a current investigation with no documented outcome.
- 9 Yes = Youth has been a victim of one or more substantiated instances of child abuse/neglect.

4. **Sexual Adjustment Needs** Choose the following description that best characterizes the youth. All components of the description need not be present.

- 0 Low = Youth has and demonstrates use of adequate level of knowledge regarding sexuality, sexual development, contraception, and sexually transmitted diseases.
- 3 Moderate = May need sex education. Youth may require information regarding sexuality, sexual development, contraception, and sexually transmitted diseases.
- 6 High = Parent or juvenile officer suspects or youth admits to having multiple sex partners. Requires sex education.
- 9 Severe = There are official records, self-reported information, or information from parents indicating youth has been involved in prostitution, has sexually abused others or has a pattern of sexually exploiting partners in relationships.

Family/Placement

5. **Placement Needs**

- 0 Low = Appropriate, stable, supportive placement is available.
- 5 Moderate = Placement alternatives are available.
- 9 High = No known placement available.

6. **Family Stability** Choose the following description that best characterizes the youth's family. All components of the description need not be present.

- 0 Family is stable and supportive of youth = Parents or other adults functioning as primary caretakers provide adequate structure and supervision. Discipline practices are appropriate and administered consistently. Rules are established and enforced. Relationships between family members are role-appropriate. There is no evidence of abusiveness between members, or of ongoing substance abuse. Family demonstrates ability to cope with stressors that may be present. If parents are divorced, there is no evidence of persistent conflict.
- 5 Moderate disorganization = Family is moderately disorganized and parents or other adults functioning as primary caretakers do not provide adequate support and supervision. Disciplinary practices may be too harsh, too lenient, or erratic. Parent or primary caretakers may attempt to establish rules and boundaries but are ineffective. Substance use may contribute to disorganization. There may be no positive role models in family. Relationships are strained and roles may be inappropriate (i.e., dependent parent or parent who tries to relate to child as peer). There is moderate discord between parents, married or divorced. Disorganization may be related to situational stressors.
- 9 Extreme disorganization = Family is extremely disorganized and offers no or very little structure, support and supervision. Parents or other adults functioning as primary caretakers display poor parenting and general coping skills. Boundaries and rules may be inappropriate or absent altogether. Violence between members may be common. Disorganization may be significantly exacerbated by severe substance abuse and/or a history of criminal activity. Family mobility may be high, with frequent changes of residence or members leaving and returning home. There is serious and persistent discord between parents, married or divorced. Parents or primary caretakers may directly contribute to delinquency.

Health/Medical

7. **Health/Medical** Choose the following description that best characterizes the youth. All components of the description need not be present.
- 0 No problem = Youth has no known health/medical concerns that impede daily functioning.
- 5 Some health/medical concerns = Youth has a medical condition that somewhat impedes daily functioning, youth is on medication, or youth is pregnant.
- 9 Major handicap/illness = Youth has a serious physical handicap or medical condition that significantly impedes daily functioning.
8. **Substance Abuse** Choose the following description that best characterizes the youth's overall pattern of substance use. All components of the description need not be present.
- 0 No disruption = There are no indications that drug or alcohol use is a problem and relationships are not strained over use.
- 5 Moderate disruption = Youth is engaged in intermittent use which results in moderate disruption in functioning and tension in relationships.
- 9 Severe disruption = Youth has developed a pattern of regular use. He or she may have been in treatment and/or diagnosed as chemically dependent. There may be a high level of disruption in functioning and conflict regarding use.
9. **Mental Health** Choose the following description that best characterizes the youth.
- 0 No psychological/psychiatric disorder = Youth has not been diagnosed by a qualified mental health professional as having a psychological/psychiatric disorder. There is no behavioral indication that psychological/psychiatric evaluation is currently needed.
- 3 Psychological/psychiatric disorder with treatment = Youth has been diagnosed by a qualified mental health professional as having a psychological/psychiatric disorder and is currently receiving appropriate treatment.
- 6 Psychological/psychiatric disorder suspected = Youth has not been diagnosed by a qualified mental health professional as having a psychological/psychiatric disorder, but there are behavioral indicators that a psychological/psychiatric evaluation is currently needed.
- 9 Psychological/psychiatric disorder with no treatment = Youth has been diagnosed by a qualified mental health professional as having a psychological/psychiatric disorder and is not currently receiving treatment.

Education

10. **School Attendance** Choose the following description that best characterizes the youth.
- 0 Attending school or appropriately not attending.
- 5 Attending school, some truancy.
- 9 Not attending.
11. **Special Educational Needs** Choose the following description that best characterizes the youth.
- 0 No documented educational handicap = Youth has been diagnosed as not educationally handicapped.
- 5 Educational handicap unknown = Youth has not been diagnosed for special educational needs. Evaluation for educational handicap is needed.
- 9 Documented educational handicap = Youth has been diagnosed as educationally handicapped.

12. **School Behavior** Choose the following description that best characterizes the youth's current or most recent school behavior.

- 0 No or only minor problems = There is little or no disruption in school.
- 5 Moderate behavior problems = School behaviors create occasional, moderate disruption.
- 9 Severe behavior problems = Youth is often involved in serious rule infractions. The youth's behavior problems result in severe and repeated disciplinary actions.

13. **Academic Performance** Choose the following description that best characterizes the youth's current or most recent academic performance.

- 0 Passing at appropriate grade level.
- 5 Passing below appropriate grade level.
- 9 Not passing.

Vocation

14. **Vocational/Technical Skills** Choose the following description that best characterizes the youth.

- 0 Vocational/Technical education not needed due to age or other factor.
- 5 Youth is in need of Vocational/Technical education and is attending.
- 9 Youth is in need of Vocational/Technical education but is not attending.

15. **Employment** Choose the following description that best characterizes the youth. All components of the description need not be present.

- 0 Not needed or currently appropriately employed = Youth does not qualify for legal employment due to age. Youth is performing at or above grade level academically, motivated toward academic pursuit. Youth is presently appropriately employed full or part-time with no significant problems.
- 5 Currently employed = Youth employed but has problems with absenteeism/punctuality, difficulty completing tasks as required, problems accepting supervision or in relationships with co-workers, or is underemployed or wants other employment.
- 9 Needs full or part-time employment = Youth's academic achievement or progress indicates need for focus on employment. Youth needs/desires own income.

Community

16. **Community Reaction** Choose the following description that best characterizes the youth's community situation.

- 0 Community neutral = Community does not object to youth's return.
- 5 Community moderately resistant = Community expresses some concerns about youth's return.
- 9 Community highly resistant = Community expresses high level of resistance to youth's return.

17. **Community Resources** Choose the following description that best characterizes the youth's/family's community situation.

- 0 Community resources are available and accessible to youth and family..
- 5 Limited availability and/or accessibility of community resources.
- 9 No community resources available and /or accessible.

MISSOURI DIVISION OF YOUTH SERVICES

RISK ASSESSMENT

Youth's name _____ DYS #: _____ SC: _____ Date: _____

1. Age at current commitment

	Score
5 6 7 8 9 10 11 12	1
13 14 15	2
16 17	3

2 Age at 1st Referral, Delinquent or Status, excluding CAN

16	1
13 14 15	2
12 11 10 9 8 7 6 5	3

3. Prior Non-adjudicated Delinquent or Status Referrals, excluding CAN

None	0
1 2	1
3 4 5 6 7 8 9 10 11 12+ prior referrals	2

4. Prior Adjudications

None	0
1 2 prior adjudications	1
3 4 5 6 7+ prior adjudications	2

5. Adjudicated Assaults

No prior or present adjudications for assault	0
1 2 3 4 5+ prior or present adjudications for misdemeanor assault	1
1 2 3 4 5+ prior or present adjudications for felony assault	2

6. History of Placement

No prior out-of-home placement	0
1 2 3 prior out-of-home placements	1
4 5 6+ prior out-of-home placements	2

7. Peer Relationships

Appropriate peer relationships	0
Some negative influence	1
Strong negative influence	2

8. Substance Abuse

No problem	0
Moderate disruption due to alcohol or drug use	1
Severe disruption due to alcohol or drug use or distribution	2

9. Public/Private School Behavior Problems

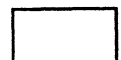
No or only minor problems	0
Moderate problems	1
Severe problems	2

10. Family Disruption/Parental Control

No or minor family disruption and good parental control	0
Moderate family disruption and some problems with parental control	1
Severe family disruption and poor parental control	2

RISK TOTAL

Distribution: Official File
 Facility File
 Deputy Director-MIS



RISK SCORE INSTRUCTIONS AND DEFINITIONS

1. Age at current commitment:

- Circle age at the time of this commitment and enter corresponding risk score.

2. Age at 1st referral, delinquent or status, excluding CAN:

- Circle age at the time of the first referral to the juvenile court, not counting referrals for child abuse and neglect when this youth was alleged victim. Enter corresponding risk score.

3. Prior non-adjudicated delinquent or status referrals, excluding CAN:

- Circle the number of prior non-adjudicated delinquent or status referrals, not counting child abuse and neglect referrals when this youth was alleged victim. Enter corresponding risk score. If more than 12, circle "12+" and enter risk score of 2.

4. Prior Adjudications:

- Circle the number of times youth has been adjudicated on a status, misdemeanor or felony offense. Enter corresponding risk score. If more than 7, circle "7+" and enter risk score of 2.

5. Adjudicated Assaults:

- Circle the number of adjudicated assaults, including sexual assaults. Both prior and present adjudicated assaults should be considered.
- Misdemeanor assaults = Circle the number of adjudicated incidents of misdemeanor assaults, including sexual assaults, but not felony assaults. Both prior and present adjudications should be considered. If more than 5, circle "5+" and enter risk score of 2.
- Felony assaults = Circle the number of adjudicated incidents of felony assaults, including sexual assaults. Both prior and present adjudications should be considered. If more than 5, circle "5+" and enter risk score of 2.

Note: If youth has both misdemeanor and felony assault adjudications, enter higher risk score of 2.

6. History of Placement:

- No out-of-home placements = Youth has never been placed out of the home. Detention is not considered a placement.
- Circle the number of out-of-home placements for this youth. Out-of-home placement includes commitment to the Division of Youth Services and other government operated or private residential facilities, foster care, hospitalization for mental illness or substance abuse treatment, enrollment in boarding/military schools, or placement with relatives. Does NOT include detention. Enter the corresponding risk score. If more than 6, circle "6+" and enter risk score of 2.

7. Peer Relationships:

Choose the following description that best characterizes youth's primary peer group. All components of the description need not be present.

- **Appropriate peer relationships** = No members of youth's primary peer group have been referred to the court, or if current referral involves peers, these youths have no history of prior referrals. There is no evidence of gang activity or substance abuse among primary peer group members. Persons with whom youth socializes and dating partners are age appropriate. Parents are well informed and approve of youth's peer group.
- **Some negative influence** = Some members of primary peer group may have been referred to the court. Current referral may have involved peers who have had previous court contact. There is no evidence of gang activity among primary peer group members. However, peers may be involved in alcohol and drug use. Persons with whom youth socializes and dating partners may not be age-appropriate, either several years younger or older. Parents may express some disapproval of peers. OR, youth is a loner and has not formed and maintained relationships with peers.
- **Strong negative influence** = Primary peer group is heavily delinquent and members may have had frequent court contacts. Youth may be gang-affiliated. Alcohol and drug abuse may be common among peer group members and activities are likely to be centered around use of alcohol and drugs, gang, or other delinquent activities.

8. Substance Abuse:

Choose the following description that best characterizes youth's overall pattern of substance use. All components of the description need not be present.

- **No problem** = There are no indications that drug or alcohol is a problem. Relationship with parents is not strained over issue of drug or alcohol use. There are no court referrals involving substance use, possession, or distribution. There has been no disciplinary action taken by school authorities related to substance use, possession, or distribution.
- **Moderate disruption due to alcohol or drug use** = Youth is engaged in intermittent use. There may be tension in relationship with parents as a result. There may have been a referral to the court for substance use, possession or distribution, but no more than one. Youth may have been disciplined by school authorities for substance use or possession, but on not more than one occasion.
- **Severe disruption due to alcohol or drug use** = Youth has developed a pattern of regular use. He or she may have been in treatment and/or diagnosed as chemically dependent. There may be a high level of conflict with parent regarding use. There may be more than one referral to the court for substance use, possession, or distribution. Youth may have been disciplined by school authorities for substance use or possession on more than one occasion, or for distribution of drugs.

9. Public/Private School Behavior Problems:

Choose the following description that best characterizes the youth. All components of the description need not be present.

- No or only minor problems = Youth is enrolled and attending public or private school regularly. There have been no out-of-school suspensions, previous expulsions, or referrals for truancy.
- Moderate problems = Youth is currently enrolled in public or private school and attending, but there has been at least one out-of-school suspension, previous expulsion, or referral for truancy. Or youth is not enrolled, but is 16 and has full-time employment or part-time employment with a GED or enrollment in a GED, vocational training, or other educational program.
- Severe problems = Youth is currently on out-of-school suspension, expelled, or has dropped out; and if 16 years old, is not working and has not earned a GED or enrolled in a GED, vocational training, or other educational program.

*When school is out of session, consider disciplinary and academic record for previous school year.

10. Family disruption/parental control:

Choose the following description that best characterizes youth's family. All components of the description need not be present.

- No or minor family disruption and good parental control = Family is stable and supportive of youth. Parents or other adults functioning as primary caretakers provide adequate structure and supervision. Discipline practices are appropriate and administered consistently. Rules are established and enforced. Relationships between family members are role-appropriate. There is no evidence of abusiveness between members, or of ongoing substance abuse. Family demonstrates ability to cope with any stressors that may be present. If parents are divorced, there is no evidence of persistent conflict.
- Moderate family disruption and some problems with parental control = Family is moderately disorganized and parents or other adults functioning as primary caretakers do not provide adequate support and supervision. Discipline practices may be too harsh, too lenient, or erratic. Parents or primary caretakers may attempt to establish rules and boundaries but are ineffective. Substance use may contribute to disorganization. There may be no positive role model in the family. Relationships are strained and roles may be inappropriate (i.e. dependent parent or parent who tries to relate to child as peer). There is moderate discord between parents, married or divorced. Disorganization may be related to situational stressors, such as work lay-off, illness, or death, but has been in evidence for at least six months.
- Severe family disruption and poor parental control = Family is extremely disorganized and offers no or very little structure, support, and supervision. Parents or other adults functioning as primary caretakers display very poor parenting and general coping skills. Boundaries and rules may be absent altogether. Discipline practices are either absent or are abusive. Violence between members may be common. Disorganization may be significantly exacerbated by severe substance abuse. Family mobility may be high, with frequent changes of residence or members leaving and returning to the home. There is serious and persistent

discord between parents, married or divorced. Parents or primary caretakers may directly contribute to delinquency.

MISSOURI DIVISION OF YOUTH SERVICES SERIOUSNESS SCALE

Youth's name: _____ DYS #: _____ SC: _____ Date: _____

- I. 1. Seriousness of Committing Offense** Score
- Most Serious..... 10
- Moderately Serious..... 4
- Least Serious..... 2
- _____
- 2. Seriousness of Prior Adjudications**
- Most Serious 10
- Moderately Serious..... 4
- Least Serious 2
- Not Applicable..... 0
- _____
- 3. Prior Adjustment in Residential Placement**
- Severe Problems 3
- Moderate Problems 2
- Minimal Problems 1
- No Problems /NA..... 0
- _____

Seriousness Level Total _____

Risk Total (from page 1) _____

- II. Has this case been designated high profile ?** _____ Yes _____ No
- If Yes, complete next four items:
- Explanation: _____

Supervisory signature: _____ Date: _____

Regional Administrator signature: _____ Date: _____

Date copy sent to Deputy Director - Treatment Services _____

III. PLACEMENT/ LENGTH OF STAY GRID: Mark where risk score and seriousness level intersect.

S E R I O U S N E S S	Most Serious 10+	Moderately Secure Residential LOS= 4-6 Mos.	Secure Residential LOS= 6-9 Mos.	Secure Residential LOS= 9-12+ Mos.
	Moderately Serious 6-9	Community-based Residential LOS= 1-4 Mos.	Moderately Secure Residential LOS= 4-6 Mos.	Secure Residential LOS= 6-9 Mos.
	Least Serious 2-5	Non-residential LOS= 0 Mo.	Community-based Residential LOS= 1-4 Mos.	Moderately Secure Residential LOS= 4-6 Mos.
		Lowest risk 2-10	Moderate risk 11-17	Highest risk 18-22
RISK OF RE-OFFENDING				

Placement/LOS * _____

*If different from what grid indicates, attach placement/LOS exception form. Placement/LOS more than one grid cell (horizontally or vertically) removed, or one cell diagonally removed requires prior approval of the Regional Administrator.

Dist: Official File, Facility File, Deputy Director-MIS

Dist: Deputy Director, MIS
Official File
Facility File

DEFINITIONS OF SERIOUSNESS FACTORS

I. 1. Seriousness of Committing Offense:

- Most Serious = The committing offense is one of the following dangerous felonies: first degree murder, second degree murder, first degree assault, forcible rape, forcible sodomy, first degree robbery, distribution of drugs; or represents a violent felony against a person involving a weapon/injury.
- Moderately Serious = The committing offense represents a felony not included above.
- Least Serious = The committing offense represents non-felony crimes and status offenses.

2. Seriousness of Prior Adjudications:

- Use the definitions of offense seriousness as above applied to the most serious prior adjudication. Mark "not applicable" if there have been no prior adjudications.

3. Prior Adjustment in Residential Placement: Residential placement includes detention, DYS or other governmental or private residential facilities, or hospitalization for mental illness or substance abuse treatment.

- Severe Problems = Assault with injury or weapon while in residential placement, including sexual assault while in residential placement. Escape or attempt from a secure facility. Arson. One or more suicide attempts.
- Moderate Problems = Any other assault or property damage while in residential placement. Escape or attempted escape from staff secure facility. Self-mutilation or other injury.
- Minimal Problems = Chronic pattern of non-compliance in a residential placement.
- None/NA = No history of residential placement or significant problems in placement.

II. High Profile Case:

- A high profile case is one in which there are extraordinary court concerns, community reaction, media attention or other extenuating circumstances, sensational in nature, which must be considered in the decision making process. Designation as a high profile case always requires review by the Service Coordinator Supervisor and Regional Administrator, and notification of Deputy Director - Treatment Services prior to placement.

III. Placement/ Length of Stay Grid:

LOS= Length of stay in residential treatment, as stated in months. 12+ Mos. LOS is provided for certain high profile cases when deemed appropriate in consultation with SCS, RA, and Deputy Director of Treatment Services or designee.

Placement=

- Non-residential = community care, no residential placement
- Community-Based residential = placement in community-based, staff secure facilities
- Moderately secure residential = moderate level, staff secure facilities such as park camps
- Secure residential = institutional level, building secure facilities

Discretion: The classifying staff may increase or decrease the placement level/LOS one step horizontally or vertically at their discretion. For example, if the grid indicates moderately secure residential, LOS 4-6 mos., the classifier may opt for either secure residential/6-9 mos., or community-based residential/1-4 mos. instead. When staff discretion is used, an exception form will be completed by the SC and signed by the SCS and RA. Placement more than one grid cell removed horizontally or vertically, or one grid cell diagonally, requires prior approval by the RA. If exception to LOS initially established is requested, an exception form is to be submitted by SC at the time that need for adjustment of LOS is identified, and approved by the SCS and RA as described above.

**MISSOURI DIVISION OF YOUTH SERVICES
PLACEMENT/LOS EXCEPTION**

YOUTH'S NAME: _____ DYS #: _____ SC: _____ Region _____

Risk Score: _____ Seriousness Score: _____

Prescribed Placement/LOS Level:

_____ Secure Residential/ _____ mos.
_____ Moderately Secure Residential/ _____ mos.
_____ Community-Based Residential/ _____ mos.
_____ Non-Residential/ 0 mos.

Placement Level/LOS and Site:

Site:

_____ Secure Residential/ _____ mos.	_____
_____ Moderately Secure Residential/ _____ mos.	_____
_____ Community-Based Residential/ _____ mos.	_____
_____ Non-Residential/ 0 mos.	_____

Reason for Exception: Mark all that apply and explain detail

- _____ Placement Ordered By Court
- _____ Aggravating Circumstances
- _____ Mitigating Circumstances
- _____ High Profile Case
- _____ Maintain Close Proximity to Family
- _____ Bed Space Availability
- _____ Case Record Not Reflective of Placement Needs
- _____ Special Physical Needs
- _____ Treatment Needs

Service Coordinator


Date

Service Coordinator Supervisor

Date

Regional Administrator

Date

Division of Youth Services			
Subject:	Treatment	DYS:	9.2
Issued:	7-1-94	Section: Individual Treatment Plan 	
Revised:	4-1-97		

I. **POLICY:** An individual treatment plan (ITP) shall be developed by DYS staff for the purpose of meeting individual youth and family needs. The ITP shall also serve to record case activity and fulfill requirements for official notifications.

II. **DEFINITIONS:**

Treatment -- A combination of therapeutic strategies and or interventions designed to positively impact, change or modify the health and functioning of the youth and or family.

Treatment planning process -- A set of procedures which are time-bound and result in a written individual treatment plan for the care and treatment of the youth.

Treatment plan--A written narrative following the outline described in F4-10 and attached to form F9-5.1.

Addendum to the treatment plan -- A modification of the original treatment plan using form F9-59.


III. **PROCEDURES:**

A. Upon notification of a youth's commitment to DYS, the regional administrator, or designee, shall assign a service coordinator, who shall be responsible for and facilitate all case planning.

B. **Individual Treatment Plan**

1. The service coordinator shall initiate a written ITP within 30 days of the commitment date and submit it within 45 days of the commitment date.

Division of Youth Services

Subject:	Treatment	DYS:	9.2
Issued:	7-1-94	Section: Individual Treatment Plan 	
Revised:	4-1-97		


2. Involvement by the parent/guardian and youth in the development of the treatment plan and addenda shall be encouraged and solicited. Involvement by the service provider is required. Failure of youth or parents to participate in the process shall be documented in the treatment plan.

An addendum to the treatment plan DYS: F9-59 shall be completed any time changes are necessary to the original treatment plan. This addendum shall include all sections which were changed.

3. The written treatment plan shall be completed and distributed as specified on form DYS: F4-10.
4. For each youth, provide personal face-to-face contact with youth, as needed in the ITP. Youth in residential care will receive a minimum of one face-to-face contact per month. Non-residential youth shall have personal face-to-face contact made a minimum of twice a month, once by the service coordinator and the second by the service coordinator or designee (i.e., tracker). Phone contact or collateral contact shall occur weekly. A record of all contacts will be maintained.
5. Service coordinators shall develop within the written Individual Treatment Plan (DYS F4-10) a plan of alternative education sources and/or strategies for students who are precluded from returning to public schools under the Safe Schools Act (RSMo 167.171).

Students who are statutorily prohibited from returning to school are youth who have committed, or alleged to have committed without final disposition, any of the following offenses:

Division of Youth Services


Subject:	Treatment	DYS:	9.2
Issued:	7-1-94	Section: Individual Treatment Plan 	
Revised:	4-1-97		

<u>Description</u>	<u>Statutory reference</u>	<u>Offense Code</u>
First degree murder (565.020)	565.020	10021
Second degree murder (565.021)	565.021	10031
Kidnapping when classified as a class A felony (565.021)	565.021	16010 16020
First degree assault (565.050)	565.050	13011 13020
Forcible rape (566.030)	566.030	11010 11015
Forcible sodomy (566.060)	566.060	11070 11075
First degree robbery (569.020)	569.020	12010

Offense and offense codes are determined by the juvenile court using the Missouri Criminal Charge Codes and are the reported findings on the Juvenile Court Order of Disposition. Offense codes are then reported on the DYS Intake Form (DYS: F4-1.1) and within the DYS online system.

Note: Students who have been identified as having an educational disability (IEP student), and have committed any of the above offenses, should be reported to the DYS education supervisor. The DYS education supervisor will provide assistance in the effort to assure the student's rights to due process under PL 94-142 are met by the responsible school district of domicile.

Division of Youth Services

Subject:	Treatment	DYS:	9.2
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6. For each youth in residential care, the service coordinator shall file a monthly progress note, starting 30 days after the youth's commitment, in the official case file. This note shall document the youth's progress toward his ITP goals and objectives.

This note is for internal documentation and is not for external distribution. The Administrative Review and/or 90 day report to the Court shall suffice to meet this requirement.

7. The service coordinator shall ensure that progress reports are submitted to the committing court as follows:


- a. For youth in residential care status

Forward form F9-56 (Court Reporting Form) 90 days after the youth's commitment date and each 90 days throughout the youth's stay in residential care. If the due date for form F9-56 coincides with the due date for the administrative case review report (F4-15) then the administrative case review report will fulfill this requirement.

If the due date for Form F9-56 coincides with the due date for the Pre-Release to Aftercare report as specified in DYS: 9.2.III.B.7, the Pre-Release to Aftercare report will fulfill this requirement.

- b. For youth in community care status

Forward form F9-56 (Court Reporting Form) 30 days after the youth's commitment date and each 30 days throughout the youth's stay in community care status. If the month of the due date for form F9-56 coincides with the month of the due date for the administrative case review report (F4-15) then the administrative review report will fulfill this

Division of Youth Services			
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requirement.

c. For youth in aftercare status

Forward form F9-56 (Court Reporting Form) 30 days after the youth's release to aftercare date and each 30 days throughout the youth's stay in aftercare status. If the month of the due date for form F9-56 coincides with the month of the due date for the administrative case review report (F4-15) then the administrative review report will fulfill this requirement.


8. For youth in awaiting placement status

Forward form F9-55 (Awaiting Placement Status Report) to the official case file 30 days after the commitment date and every 30 days while the youth is in awaiting placement status. If the month of the due date for form F9-55 coincides with the month of the due date for the administrative case review report (F4-15) then the administrative review report will fulfill this requirement.

9. For each youth, the regional administrator or designee shall ensure that a formal notification is made to the committing court at the following times:

- a. Initial ITP completed
- b. Administrative reviews
- c. Pre-release to aftercare
- d. Discharge from custody

This formal notification shall include a personalized letter covering the issues outlined in DYS: 9.2.III.B.4 and any forms required.

Division of Youth Services			
Subject:	Treatment	DYS:	9.2
Issued:	7-1-94	Section: Individual Treatment Plan 	
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**MISSOURI DIVISION OF YOUTH SERVICES
INDIVIDUAL TREATMENT PLAN**

IDENTIFYING INFORMATION:

YOUTH'S NAME:		DYS NUMBER:	DCN:
DOB:	DOC:	DATE ITP COMPLETED:	
SITE NAME:		SERVICE COORDINATOR:	

PARENTAL AGREEMENT:

	YES	NO
A. This plan has been discussed with the family		
B. The family agrees with the treatment plan		
C. The family disagrees with the following terms of the treatment plan (list specific items of disagreement and the family's reasons):		

GNATURES:

Youth:	Date:
Parent:	Date:
Parent:	Date:
DYS Service Coordinator:	Date:
DYS Service Coordinator Supv.:	Date:

DATE OF 6 MONTH REVIEW: _____

cc: Committing Court, Youth, Parent, Official Case File & Service Provider
(Attach to a formal cover letter to the court with a copy to the other distribution members.)

DIRECTIONS FOR NARRATIVE

The following outline is intended to serve as a guide for the completion of the narrative of the Individual Treatment Plan. The components listed are mandatory but are not intended to be all inclusive of the content expected. Each youth must be individually assessed and their individual needs defined.

PRESENTING PROBLEM

- A. Committing Offense(s)
- B. Court History
- C. Other

II. YOUTH-FAMILY-COMMUNITY CIRCUMSTANCES

- A. Current Situation
- B. Significant History
- B. Perspective of Those Involved
- C. Strengths
- D. Other

III. IDENTIFIED NEEDS, SERVICE TO BE PROVIDED AND IDENTIFIED PROVIDER

A. IDENTIFIED NEED/SERVICE TO BE PROVIDED/IDENTIFIED PROVIDER:

1. **INDIVIDUAL NEED** (Least restrictive placement available in close proximity to parents and consistent with the needs of the youth must be stated within the narrative.)
 - a. Least Restrictive Placement in Close Proximity to Parents
 - b. Consistent with the Needs of the Youth
 - c. Therapeutic Needs Specific to the Youth (i.e. chemical, abuse, family)
 - d. Other
2. **MEDICAL** (Reference to medical file for specific documentation must be stated within the narrative.)
 - a. Medical Needs Assessment and Follow-up
 1. Initial Health Screening
 2. Nursing Assessment
 3. Physical Examination
 4. Special Needs/ Life Threatening (i.e. diet, allergies, seizures, etc.)
 - a) Youth in DYS Physical Custody
 - 1) Refer to DYS IHCP (DYS: F7-14) as Written by the Regional Nurse
 - b) Youth Not in DYS Physical Custody
 - 1) Identified Special Health Need
 - 2) Current Treatment Status
 - 3) Plan of Care
 - b. Other
3. **FAMILY**
 - a. Family Resources (i.e. means, etc.)
 - b. Employment Issues
 - d. Family Support (i.e. nuclear or extended)
 - e. Special Needs (i.e. family therapy, parenting skills, etc.)
 - f. Other
4. **COMMUNITY**
 - a. Reputation of Youth Within the Community (i.e. victim issues, court concerns, etc.)
 - b. Community Attitude Toward Youth/Family
 - c. Placement Issues
 - d. Other
5. **EDUCATION** (Reference to the Educational File for Specific Documentation must be stated within the narrative.)
 - a. General Education/Special Education/GED
 - b. Transition
 - c. Other
6. **VOCATION**
 - a. Career Interests/Exploration
 - b. Job Readiness Skills
 - c. Employment
 - d. Other